

## REGULATIONS

# **FIESA 2024** | “REGIONAL INTEGRATION AS A STRATEGIC ALLIANCE FOR INTERNATIONALIZATION”

## GENERAL REGULATIONS FOR PARTICIPANTS

### III International Fair of Higher Education Argentina

**Puerto Iguazú – March 19 to 22, 2024**

The "III International Higher Education Fair of Argentina, FIESA 2024" is co-organized by the National University of Misiones (UNaM), which provides for these regulations applicable to stallholders or exhibitors and participants in general.

The fair will be governed by the following rules that the applicant declares to be aware of and undertakes to comply with.

#### **AUTHORITY AND INTERPRETATION OF THE REGULATION**

The Organizing Committee (OC) of the III International Fair of Higher Education Argentina, will be the authority of the Fair.

FIESA is governed by these regulations and by the instructions and directives issued by the Organizing Committee (OC), which the showman, exhibitor or participant agrees to comply with in all cases. The OC will have full authority to interpret and/or adapt the rules that govern this exhibition and his decision will be final. All cases not contemplated in this regulation are subject to the approval and/or decision of the OC. Maximum cooperation will ensure success for all showmen, exhibitors and participants.

#### **PLACE, DATE AND SCHEDULE**

The event will take place from March 19 to 22, 2024 at the Convention Center of the city of Puerto Iguazú, Misiones, Argentina as stipulated in the event Agenda that is available on the web.

Exhibition days and hours of operation (information related to the operation of the Stands):

✉ [fiesamisiones2024@unam.edu.ar](mailto:fiesamisiones2024@unam.edu.ar)

Detail	Date	Schedule
Stand Assembly	19/03 (march, 19th)	9:00 a.m.
Fair operation	19/03 (march, 19th)	9:00 a.m. to 6:15 p.m.
	20-21/03 (march, 20 and 21st)	9:00 a.m. to 6:00 p.m.
	22/03 (march, 22nd)	9:00 a.m. to 12:45 p.m.

\*The Fair will remain closed during lunch break hours (1:00 p.m. to 2:30 p.m.).

### About the obligations of the participants.

- During operating hours, the stands must remain open and with suitable personnel for their attention.
- The total or partial transfer of the stand will not be allowed, nor the right to use it in the name of persons or companies that are not its owners, nor the arrangement of businesses in the name of persons or companies that are not the owners.
- Publications whose distribution is prohibited by current Argentine legislation, which threatens the participants of the meeting, may not be exposed or sold. Sales can only be made by posnet system or approximation.
- All forms of advertising within the stand will be free, provided that its content does not oppose current legal provisions, those of these regulations or the style and values of the sample.
- Acts or activities that may cause risks, offend public order or violate freedom of opinion and expression within the framework of the Fair will not be allowed.

### PAYMENTS

The list prices of the stands are fixed and expressed in US dollar bills. In the case of companies and/or Institutions located in the Argentine Republic, the price set in dollars will be converted to Argentine pesos, at the time of payment, taking into account the quote provided for that day by the Banco de la Nación Argentina for the operations of sale.

The reservation of your participation in FIESA 2024 requires full payment of the defined rate and must be done through the authorized channels.

The OC reserves the right to be able to reduce, suspend or extend the duration of FIESA 2024, as well as to postpone its start entirely in accordance with the provisions of the exhibition regulations, provided that the special circumstances provided therein occur or causes of force majeure require it.

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In the event of an act of God or force majeure, the Organizing Committee of FIESA 2022 will have the right to change the date of the event, its venue or to cancel it, and said circumstances will not be sufficient reason for the participants to terminate their contract or to demand any type of compensation for damages.

In case of cancellation of FIESA 2024 without cause, the Organizing Committee will refund the money delivered by the participating company and/or institution within a period of 90 business days after the date stipulated for the Fair.

In the event that the cancellations are made by the participants, whether by stands or by participants, they do not generate the right to a refund.

### **SECURITY AND CLEANNESS**

- **Vigilance**

The OC will provide general staff for this purpose, but will not be responsible for robberies and/or thefts at stands. The members designated in each stand will be the only ones responsible for the damages caused by their personnel to third parties and/or to their property, and they will not be able to claim the organizers regarding their materials and belongings, due to robbery, theft, fire, lightning, storm, explosion, hail, water penetration, humidity, accident, civil commotion, sabotage or other causes, whatever their origin. They will also be responsible for material damages or losses caused inside or outside their stand by their staff and/or for risky belongings brought into the stand by the exhibitor.

The OC will not be responsible for the damages suffered in the stands of the exhibitors, as a result of disturbances that could take place, caused by the public or the other exhibitors.

It will be the obligation of the exhibitors to prevent theft or robbery. If these events occur, they must be immediately reported to the organization and/or the security service personnel.

- **Cleaning.**

The Headquarters will have general cleaning staff for the premises. Stand cleaning will be the responsibility of Stand members, who undertake to keep them in impeccable condition during all operating hours.

- **Material, furniture of the Stands.**

The same are rented by the University. It is the responsibility of the contractors of stands the care and return in full, in the state that they were. The chances of theft and inconvenience will be reduced by considering the following precautions:

Avoid leaving valuable materials, during the hours in which the sample remains closed.

At your booth, use containers or boxes for the storage of materials. Never leave the booth unattended during exhibition hours. Pack all the products and exhibition materials as soon as the dismantling of the fair begins, as this may be the period of greatest risk.

Do not leave personal belongings such as purses, briefcases, notebooks, cameras, telephones, etc. under tables, behind curtains, etc.

Report immediately to security personnel if you have been a victim of and/or witnessed a robbery.

The exhibitor assumes full responsibility for the transfer or disposal of any material considered dangerous. Any expense incurred in the removal of hazardous materials from the OC will be paid by the exhibitor.

### **GUIDELINES FOR THE CONSTRUCTION OF STANDS**

Each basic stand module will have a light gray carpet on the floor of 3x2m, 1x1m service desk with storage space, with graphics on the front of 1x1m., 2 stools with chrome legs, 1 0.70x0.70m table with 3 Paris model chairs in white, 1 background graphic measuring 3m wide x2.50m high, general lighting of the stand and electrical wiring.

It is forbidden to drill holes, cut, break, nail, screw, glue, weld or damage existing installations (walls, floors, columns, pipes, vents, carpets, etc.)

The use of bricks, sand, lime, plaster, earth, water, etc. is prohibited.

Existing structures and facilities cannot be used to support stands and/or equipment. The exhibitor shall bear the cost of repairing any damage caused to the existing structure or building as a result of the violation of this statement.

It is strictly prohibited: obstruct and/or alter emergency exits, circulation routes and common spaces. Obstruct and/or alter fire extinguishers and/or fire hoses. Obstruct and/or alter warning lights. Obstruct and/or alter emergency signage. Obstruct and/or alter speakers and lighting of the evacuation audio system. Obstruct and/or alter fire detectors. Obstruct and/or alter other components of the voltage, extinction and emergency evacuation system. The entry and handling of flammable materials (derived from petroleum, grease, etc.).

The entry and handling of corrosive materials. The entry and manipulation of electricity generators.

The entry and handling of masonry materials (bricks, mix, etc.). The entry and manipulation of tools that produce sparks.

The entry and handling of welding equipment and/or torches. The entry and manipulation of any type of contact glue or similar on the floors, walls or on any surface of the salons. The entry and handling of paints and asbestos. The entry and handling of electrical installations or equipment without ground connection and/or differential protection. The entry and handling of devices under pressure that do not comply with national standards. The entry and handling of scrims, carpets and curtains that have not been subjected to fire retardant processing, indicating their corresponding certificate of application and type of product.

Circulation routes, service corridors and vertical transport may not be used to place materials, tools and/or products that are not being used inside the room. The entire operation must be carried out within the limits of the contracted places.

The armed of the receptions and/or accreditations will not be able to obstruct the access doors to the halls nor to the evacuation doors. THE STAND CONSTRUCTION RULES WILL BE MANDATORY COMPLIANCE

### **SOUND RESTRICTIONS**

The use of any equipment or sound artifact, mechanical or electrical devices may not disturb other exhibitors. The use of these elements must be approved by the OC and the user must suspend their use if the sound level is deemed objectionable and detrimental to the event and/or other exhibitors.

### **INDEMNITY**

The Convention Center and the organizers, in no case will be responsible for the damages generated by the personnel and/or the goods affected to services that have not been contracted directly by the Convention Center and the organizers, nor will it be liable for the damages that occur due to deficiencies in the quality of said services and/or in the goods involved in their provision or due to work accidents of directly or indirectly hired personnel. For this reason, the Trade Showman/Exhibitor must hold the Convention Center and the organizers, its shareholders, directors, employees and/or operators absolutely harmless from any claim for damages that may have been generated by the personnel and/or property affected by the event that had not been contracted directly by the Hotel and the organizers, as well as for those damages generated by deficiencies in the quality of said services and/or of the goods involved in their provision.

The OC will not be responsible for damages generated to the Exhibitor due to possible deficiencies in the electrical, drainage systems, etc. The exhibitor must install protection and safety devices for the exhibited equipment. The OC will not be responsible for any event and/or occurrence that leads to the interruption in the supply of public services for reasons beyond its control.

### **CREDENTIALS and STAND PERSONNEL**

2 exhibitor or fairground credentials will be delivered for each stand, except in those that are shared, in which 1 will be delivered. They will be personalized and non-transferable and may be withdrawn in the accreditation area. All exhibitors must wear identification cards during the days the exhibition is open. Credentials will be issued based on the information provided at the time of registration.

### **FIRE / SECURITY**

Volatile or flammable materials or other substances prohibited by local laws are not allowed within the premises. Combustible decoration materials may not be used. All packing materials, wood shavings or wrapping paper must be removed from the exhibition. All decoration elements must be flaming proof and flammable material must be stored in safety containers. The exhibitor may not use any combustion engine or machinery, except with the prior written consent of the Organizing Committee. The use of oils, ignition fluids, liquid oxygen, ethylene, propane, kerosene, naphtha, or other flammable gases, for one or another mechanical or other purpose or by means other than electrical is also not allowed. Empty boxes may not be stored inside or behind the stands.



## GASTRONOMY

The exhibitors will not be able to consume drinks and food other than those made available by the Convention Center where the Fair is held.

Thanks for participating in FIESA Misiones 2024!

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